Instructional Certification
Mission Possible
“No Teacher Left Behind”
These four steps lead to an initial Florida Educator’s Certificate:

- Step 1: Complete Application Package
- Step 2: Receive an Official Statement of Status of Eligibility
- Step 3: Employment
- Step 4: Fingerprints
Pathways to Full State Certification in Florida (Revised March 2006)

Pathways to Full State Certification in Florida
July 1, 2004

Professional Certificate
1. Valid Standard Certificate Issued by Another State
2. Valid Certificate Issued by the National Board for Professional Teaching Standards
3. Teacher Education Degree Program and Passing Florida Certification Exams
4. Valid Certificate Issued by the American Board for Certification of Teacher Excellence and Verification of Successful Demonstration of Professional Educational Competence in the Classroom

Renewable - Valid 5 School Years

Temporary Certificate
1. Bachelor's Degree with a Major in the Content Area
2. Bachelor's Degree with Required Courses and 2.5 GPA in the Content Area
3. Bachelor's Degree with a Passing Score on the Florida Subject Area Examination
4. Bachelor's Degree with a Valid Certificate Issued by the American Board for Certification of Teacher Excellence (ABCTE)*

Nonrenewable - Valid 3 School Years

Needed to Move from the Temporary Certificate to the Professional Certificate:
Professional Preparation via:
• College Courses, or
• District's Approved Alternative Certification Program, or
• Educator Preparation Institute's Approved Program

Verification of Successful Demonstration of Professional Educational Competence in the Classroom *(the only additional requirement for an ABCTE teacher)

Certification Examinations
Professional Certificate

Renewable – Valid for five (5) years

- Valid Standard Certificate Issued by Another State
- Valid Certificate Issued by the National Board for Professional Teaching Standards
- Teacher Education Degree Program and Passing Florida Certification Examinations
Temporary Certificate

Nonrenewable – Valid for three (3) years

- Bachelor’s Degree with a Major in the Content Area
- Bachelor’s Degree with Required Courses and 2.5 GPA in the Content Area
- Bachelor’s Degree with a Passing Score on the Florida Subject Area Examination
- Bachelor’s Degree with a Valid Certificate Issued by the American Board for Certification of Teacher Excellence (ABCTE)
Requirements for Professional Certificate

Options for Moving from the Temporary Certificate to the Professional Certificate

- Professional Preparation College Courses, Teaching Experience, Demonstration of Professional Education Competence in the Classroom, and Florida Certification Examinations
- District Alternative Certification Program and Florida Certification Examinations
- Education Preparation Institute Program and Florida Certification Examinations
- Valid ABTCE Certificate and Demonstration of Professional Education Competence in the Classroom
- Approved College Professional Training Option for a Content Major, Demonstration for Professional Education Competence in the Classroom, and Florida Certification Examinations
Official Statement of Status of Eligibility

JOHN DOE
0000 Some Street
Any City, FL 33000

YOU ARE NOT ELIGIBLE FOR A FLORIDA EDUCATOR’S CERTIFICATE AS SHOWN BELOW.

TEMPORARY CERTIFICATE: to add HEALTH (GRADES K-12) to your Temporary Certificate, official documentation of the following requirements must be submitted to the Bureau of Educator Certification:

- subject area content requirements for HEALTH (GRADES K - 12) as documented by one of the following options:
  1. a passing score on the HEALTH (GRADES K - 12) subject area examination earned after July 1, 2002.
  2. 22 additional semester hours in health courses to include:
     - credit in mental and emotional health
     - credit in substance abuse which includes alcohol, tobacco, and other drugs
     - credit in advanced first aid and cardiopulmonary resuscitation or a photocopy of a valid instructor’s first aid certificate and a valid instructor’s cardiopulmonary resuscitation certificate issued by the American Heart Association or the American Red Cross
     - credit in community and environmental health
     - credit in human anatomy and human physiology
     - credit in human sexuality
     - credit in disease control for diseases such as Acquired Immune Deficiency Syndrome (AIDS), Human Immunodeficiency Virus (HIV), and Sexually Transmissible Diseases (STDs)

PROFESSIONAL CERTIFICATE: For issuance of a Professional Educator’s Certificate valid for five years covering HEALTH (GRADES K - 12), the above requirements for a Temporary Certificate must be completed, and a CG-10 Application Form, $36.00 fee, and official documentation of the following requirements must be submitted to the Bureau of Educator Certification:

- a passing score on the General Knowledge Test. Current Florida law requires that an individual satisfy this requirement within one year from the date of employment in a Florida public school to continue employment under the Temporary Certificate in any Florida public school. Contact your employer for important information concerning this deadline.
- a passing score on the Professional Education Test
- a passing score on the HEALTH (GRADES K - 12) subject area examination if not passed to satisfy subject area content requirements for issuance of the Temporary Certificate
- completion of a Florida approved Professional Education Competence Program administered and documented by your employer

14 additional semester hours in education courses which must include:

- credit in the foundations of education to include a course in sociological foundations
- 6 semester hours in general methods or instructional strategies of teaching, curriculum, school administration or school supervision
- 4 semester hours in methods of teaching HEALTH in the elementary and secondary school

the Practical Teaching Experience requirement by completing two years of full-time teaching experience in an elementary or secondary school.
Official Statement of Status of Eligibility

JANE DOE
SOME AVENUE
ANY CITY, FL 33000

Applicant ID Number: 000000000
Processing Date: May 10, 2006
Expiration Date: May 10, 2009

YOU ARE ELIGIBLE FOR A FLORIDA EDUCATOR'S CERTIFICATE AS SHOWN BELOW.

TEMPORARY CERTIFICATE: For issuance of a three-year renewable Temporary Certificate covering ART (GRADES K - 12), you must complete the following requirements and send official documentation to the Bureau of Educator Certification:

- Employment with a Florida public, state supported, or nonpublic school which has an approved Professional Education Competence demonstration program
- A photocopy of the U.S. Citizenship and Immigration Services Employment Eligibility Verification Form I-9 that has been signed by an official of the employing Florida public, state supported, or nonpublic school
- Results of your fingerprint processing from the Florida Department of Law Enforcement and the FBI. Your employer will assist you in completing the fingerprint process. If your application or fingerprint report reflects a criminal offense or suspension/sanction record, your file will be referred to Professional Practices Services for further review. Issuance of your certificate will be contingent upon the results of this review.

PROFESSIONAL CERTIFICATE: For issuance of a Professional Educator's Certificate valid for five years covering ART (GRADES K - 12), you must complete the above requirements for a Temporary Certificate and submit a CC-10 Application Form, $56.00 fee, and documentation of the following requirements:

- Achievement of a passing score on the Florida General Knowledge Test. Current Florida law requires that an individual satisfy this requirement within one year from the date of employment in a Florida public school to continue employment in any Florida public school under the Temporary Certificate. Contact your employer for important information concerning this deadline.
- Achievement of a passing score on the Professional Education Test
- Achievement of a passing score on the ART (GRADES K - 12) subject area examination
- Completion of a Florida approved Professional Education Competence demonstration system
- 20 semester hours in education courses which must include:
  - 6 semester hours covering the sociological and psychological foundations of education
  - 6 semester hours in general methods, curriculum, school administration or school supervision
  - 4 semester hours in teaching ART (GRADES K - 12) in the elementary and secondary school
- The Practical Teaching Experience requirement by completing two years of full-time teaching experience in an elementary or secondary school

Please note:
We have reviewed your employment history and it does not appear that your teaching experiences is appropriate to satisfy the requirements listed above. Teaching experience must be at least one year of full time public school teaching.
Issue Request

- Employment with a Florida public, state supported, or nonpublic school which has an approved Professional Education Competence demonstration program

- Results of your fingerprint processing from the Florida Department of Law Enforcement and the FBI. Your employer will assist you in completing the fingerprint process. If your application or fingerprint report be referred to Professional Practices Services for further review. Issuance of your certificate will be contingent upon the results of this review.
  - Fingerprints must be within one school year of employment.
    - Example:
      - Employment Date: 08/9/07
      - School Year: 07/01/07 – 06/30/08
      - Fingerprint date cannot be prior to: 07/01/06

- I-9 Form
  - Validity Period begins July 1\textsuperscript{st} and ends June 30\textsuperscript{th}.
    - Example:
      - Employment Date: 01/08/08
      - Validity Period: 07/01/07 – 06/30/10
The FTCE General Knowledge Test (GK)

The GK test consists of four subjects:

- Essay
- English Language Skills
- Reading
- Mathematics

Current Florida Law requires that an individual satisfy this requirement within one year from the date of employment in a Florida public school to continue employment in any Florida public school under the Temporary Certificate.

The FTCE Professional Education Test (PEd)
The FTCE Subject Area Examination (SAE)
Computer-Based Tests

Florida Teacher Certification Examinations (FTCE)

General Knowledge Test (except Essay)
- English Language Skills (ELS) Subtest
- Reading Subtest
- Mathematics Subtest

Professional Education Test (PEd)

Subject Area Exams
- Business Education 6-12
- Elementary Education K-6
- Exceptional Student Education K-12
- Family and Consumer Science 6-12
- Guidance and Counseling PK-12
- Mathematics 6-12
- Middle Grades Integrated Curriculum 5-9
- Middle Grades Mathematics 5-9
- Physical Education K-12
- Social Science 6-12
Certification Examinations for Florida Educators

Florida Teacher Certification Examinations (FTCE)
(For Certification of Teachers)

Florida Educational Leadership Examination (FELE)
(For Certification of Administrators)

ONLINE REGISTRATION NOW AVAILABLE!
Visit www.fl.assessment.com

Registration Bulletin
To Be Used for These Test Dates Only

Regular Administrations
October 13, 2007
January 12, 2008
March 1, 2008
April 19, 2008
July 26, 2008
September 13, 2008
October 25, 2008

Supplemental Administrations
December 1, 2007
June 7, 2008
December 6, 2008

SEE PAGE 15 FOR COMPUTER-BASED TESTING REGISTRATION INFORMATION

Florida Department of Education
www.fldoe.org

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### Certification Examinations for Florida Educators (cont.)

#### Test Dates and Deadlines for Regular Administrations

<table>
<thead>
<tr>
<th>Regular Administration Date (Saturday)</th>
<th>Regular Registration Deadline</th>
<th>Late Registration Deadline</th>
<th>Emergency Registration Deadline</th>
<th>Score Report Date (unofficial scores available online by 5:00 p.m.)</th>
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</thead>
</table>

#### Test Dates and Deadlines for Supplemental Administrations

*Offered at selected test sites for an additional charge*

<table>
<thead>
<tr>
<th>Supplemental Administration Date (Saturday)</th>
<th>Registration Deadline</th>
<th>Score Report Date (unofficial scores available online by 5:00 p.m.)</th>
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<tbody>
<tr>
<td>December 1, 2007</td>
<td>November 16, 2007</td>
<td>December 14, 2007</td>
</tr>
<tr>
<td>June 7, 2008</td>
<td>May 23, 2008</td>
<td>June 20, 2008</td>
</tr>
<tr>
<td>December 6, 2008</td>
<td>November 21, 2008</td>
<td>December 19, 2008</td>
</tr>
</tbody>
</table>

[www.fl.nesinc.com](http://www.fl.nesinc.com)
## Timelines for Completion of the ESOL Training Requirements (Updated September 2006)

<table>
<thead>
<tr>
<th>CATEGORY I</th>
<th>CATEGORY II</th>
<th>CATEGORY III</th>
<th>CATEGORY IV</th>
</tr>
</thead>
<tbody>
<tr>
<td>Primary Language Arts/English, Developmental Language Arts, Intensive Reading, Reading¹</td>
<td>Social Studies, Mathematics, Science and Computer Literacy</td>
<td>All other subjects not included in Categories I or II</td>
<td>School Administrators² &amp; Guidance Counselors</td>
</tr>
</tbody>
</table>

### REQUIREMENTS

| ESOL Endorsement: 15 semester hours or 300 in-service credit points¹ | 3 semester hours or 50 in-service credit points | 3 semester credit hours or 10 in-service credit points | 3 semester hours or 60 inservice credit points |
| K - 12 ESOL Coverage: Bachelor's or Master's Degree in TESOL and Basic Subject Area Coverage | | | |
| K - 12 ESOL Coverage: Passing Score on ESOL Subject Area Test; Basic Subject Area Coverage, and 120 hours/points in ESOL | | | |

### TIMELINES

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>6 years or more allowed for completion of ESOL Endorsement.</td>
<td>1 year to complete</td>
<td>1 year to complete</td>
<td>3 years to complete from September 5, 2003</td>
</tr>
<tr>
<td>3 years for K-12 ESOL Coverage obtained by a passing score on ESOL Subject Area Test.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Beginning Teacher:</th>
<th>Beginning Teacher:</th>
<th>Beginning Teacher:</th>
<th>Hires After September 5, 2003</th>
</tr>
</thead>
<tbody>
<tr>
<td>Same as above for experienced teachers</td>
<td>2 years to complete</td>
<td>2 years to complete</td>
<td>3 years to complete from date hired as school administrator or guidance counselor.</td>
</tr>
</tbody>
</table>
It is not your credit score!
Instructional Certification
Contact Information

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  Ms. Maryann Crawford, Personnel Assistant
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Region 3; Renewals and Add-ons
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  Ms. Tobi Jean-Jacques, Personnel Assistant
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http://certification.dadeschools.net/